

**Greater Morgantown MPO
October 20, 2011 Minutes City Council Chambers**

MEMBERS PRESENT: Perry Keller, Anthony Giambrone, David Bruffy, Asel Kennedy, Joe Statler, Joe Fisher, Bill Byrne, Mike Kelly, Jim Manilla

MEMBERS ABSENT: Eldon Callen, Patty Lewis, Wes Nugent

MPO DIRECTOR: Bill Austin

1. CALL TO ORDER: Joe Fisher called the meeting to order at 7:00 PM

2. PUBLIC COMMENT: None

3. APPROVAL OF MINUTES: Mr. Giambrone noted that he was in attendance at the August 18, meeting. Mr. Kelly moved to approve the minutes of August 18, 2011 as amended; seconded by Mr. Manilla. The motion unanimously passed.

4. FINANCE REPORT:

a. Mr. Austin reported that recommended changes to the MPO's financial reports made by Mr. Kennedy will be added to the monthly Financial report. A list of checks written and deposits made, with explanations will be provided. The financial statement should reflect the actual date's checks were written and deposits were made instead of when the information was entered into the computer. Mr. Kennedy stated if this format was followed, information would be more accurate. He also suggested the city and county be invoiced monthly instead of their matches being made up front, since this gives a false illusion of the money on hand. Mr. Austin noted he has no problem with the change. It may become problematic with payments for large contractual projects;

b. Mr. Austin will present the draft fiscal year budget at the November meeting;

Mr. Kelly moved to accept the financial report; seconded by Mr. Byrne. The motion unanimously passed.

5. EXECUTIVE DIRECTOR'S REPORT:

a. LRTP Update. Burgess & Niple will be in town November 8 and 9 to work with the MPO staff to kick off the project. They will hold a branding meeting November 8-4 pm at Panera Bread and at 7pm will hold a vision meeting at the WVU Child Learning Center next to Krepps Park to begin creating a vision as to where and how the community should grow in the future. Once that vision is developed, the City of Morgantown and Star City comprehensive plans will be worked on. The Transportation Advisory Group will meet with the MPO Board, TTAC and CAC. Mrs. Lewis will ask the leader of their comprehensive plan to sit in on the meeting. In addition, community leaders will also be asked to attend.

b. Downtown Operations Study. Public meeting held with Main Street Morgantown's Operational Plan. Comments received at this meeting were included in the Agenda packet.

c. Federal Highway Administration STIC. (State Transportation Innovation Council). Mr. Austin has been contacted to represent all West Virginia's MPO's on this committee which deals with streamlining the construction process. His particular expertise will be with carrying over information from the planning process that can be used in the project development process making that process more efficient. Meetings will be held once every two or three months in Charleston.

d. Corridor Management Initiative. Mr. Keller noted there are no updates since those given at the August meeting. Work may continue with a consulting firm for corridor access management tools to make sure projects that should be in specific areas will remain in those areas.

d. Grumbeins Island. The MPO has provided \$20,000 for this study. (a large plaza could be built in front of the Mountain Lair and cross University Avenue. In the study presented to the project Steering Committee the road could be lowered with a bridge built overtop). WVU requested the public process be handled through the MPO. The issues of drainage and utilities are the largest expenditures included in the proposed project. The area would have fencing and be ADA accessible. The report will be provided at November's meeting.

e. WVBT Conference (West Virginian's for Better Transportation). Mr. Austin, Mr. Manilla and Mr. Nugent will attend the conference held November 3 in Charleston.

6. TIP AMENDMENTS: Mr. Keller stated the DOH requested the MPO amend the TIP to include four projects:

- a.** WV 7 at County Road 64 (Decker's Creek Road construct turn lane);
- b.** US 119-High Street at Kirk and Foundry Streets (install sidewalks & lighting);
- c.** WV 218 Daybrook/Blacksville Road (resurfacing);
- d.** US 19 Westover Star City Road (resurfacing);

Mr. Keller also informed the Policy Board of the following administrative changes;

- a. Mileground+1 Project** (DOH will be supplying more public information, this project will be shifted to next fiscal year);
- b. West Run Road Widening Project** (upgrade West Run Road from VanVoorhis to Stewartstown Road, widen the shoulder and make lanes standard widths)

Mr. Keller moved to approve the TIP amendments; seconded by Mr. Byrne. The motion unanimously passed.

7. AUDITOR SELECTION: The selection committee (Bill Austin, David Bruffy, Wes Nugent) recommended the selection of Teed & Associates. This company performed the last MPO audit. Mr. Bruffy moved to approve Teed & Associates, and to contract

with them for three years, seconded by Mr. Kennedy. The motion unanimously passed.

8. REGIONAL COORDINATED TRANSPORTATION PLAN UPDATE: Presentation given by Laura Brown of RLS, a transportation consulting company hired by West Virginia Public Transportation to prepare a plan that would coordinate human services and public transportation. The goals of the draft plan for the area include mobility coordination, enhancing public transportation services, maintaining quality of services, as well as developing federal, state and local enabling legislation to enhance human services transportation. Mr. Keller asked if there is a mechanism in place to fill any gaps to maintain current services if federal funding is not available. Ms. Brown stated any plan would have to designate funding resources for alternate funding. She also stated that this four year plan needs to be in place in order for anyone to seek funding from FTA for this type of transportation. Mr. Austin stated that the current budgets for agencies affected by the plan are included in the draft plan. Mr. Bruffy noted that Mountain Line and other agencies are already receiving funding from these sources. The full plan will be provided for adoption at next month's meeting. Mr. Keller noted the MPO Board approved a similar plan four years ago.

9. TDM VANPOOL UPDATE: Ms. Williams advised the MPO Board that:

- a. the contract has been signed with VPSI;
- b. a booth was provided during Mountaineer Week that resulted in 60 interested parties signing up;
- c. a formation meeting will be held November 1. Looking at scheduling these meetings every other month;
- d. working with MountainLine and WVU for marketing management;
- e. PSA's were sent out in September;
- f. 15 people qualified for subsidy and were referred to Pennsylvania

10. OTHER BUSINESS:

a. Mr. Bruffy stated MountainLine is conducting a survey for expansion of services, a link to the website is on the web page **Busride.org**.

b. Mr. Austin stated the MPO Staff was asked to comment on the Evansdale Redevelopment Project. The MPO Policy Board will be copied on Staff's comments. Public Meetings on the Project will be held on October 24 11:00 to 12:30 and 6:00 to 7:30 at the old Erickson Alumni Center.

c. The MPO Staff was asked to speak at a WVU Urban Planning class on October 24.

11. NEXT MEETING: The next regularly scheduled MPO meeting will be November 17, 2011.

12. ADJOURNMENT: Mr. Byrne moved to adjourn at 8:00; seconded by Mr. Kelly. The motion unanimously passed.